



www.OMJAllen.com offers a variety of services to assist employers with job-related needs. Our in-house, customized website gives employers the information they need. OhioMeansJobs Allen County has all the necessary information on our website including forms, employer videos, service information, paid internship information, and much more!

Proud to Serve the Employers of the Allen County Region!



ADDITIONAL RESOURCES

- **WORKFORCE DEVELOPMENT & RECRUITING CONFERENCE CENTER**
 - Our 8,000 sq. ft. facility is ideal for workshops, scheduled interviews, training sessions, and much more! Email us at OMJALLEN@JFS.OHIO.GOV or call (419) 999-0234 to reserve a date for your next event.
- **O*NET ONLINE**
 - www.onetonline.org
- **OHIO LABOR MARKET INFORMATION**
 - www.ohio.gov/wps/portal/gov/site/business/resources/labor-market-information
- **WORK OPPORTUNITY TAX CREDIT (WOTC)**
 - www.dol.gov/agencies/eta/wotc



Get connected with OhioMeansJobs Allen County

Website: OMJAllen.com

Email: omjallen@jfs.ohio.gov

Social: [@OhioMeansJobsAllenCounty](https://www.instagram.com/OhioMeansJobsAllenCounty)



Ohio MEANS Jobs.

Allen County

A proud partner of the American Job Center network

EMPLOYER SERVICES

951 Commerce Parkway
Lima, OH 45804

Phone: (419) 999-0360
Fax: (419) 999-0205

www.OMJAllen.com



EMPLOYER SERVICES

OhioMeansJobs Allen County provides Allen County employers with the needed resources to recruit, hire, train and retain workforce talent. Let us assist you today!

RECRUITMENT

We offer a hands-on, personal approach for all your recruitment needs. We work directly with your team to identify the right employees quickly, and easily by developing a personalized recruiting strategy to help reduce both time and money spent, on your behalf. We assist with personal phone calls to contact candidates, posting jobs, targeted recruitment, pre-screening and more!

WORK EXPERIENCE

Let us fund your intern! An individual must be between the ages of 18-24, or 18+ for an entry-level career position and must meet program eligibility requirements. Your fully-funded intern will be available to you for an 8-week period, up to 40 hours/week. We can also provide supportive services, resources and liability insurance to your intern.



JOB POSTING SERVICES

1. We post on www.OhioMeansJobs.com and other popular recruiting platforms.
2. We find and screen qualified candidates.
3. You hire the right person for the job!

OhioMeansJobs.com is a great way to advertise your open positions. The website is one of the top job search websites used statewide by job seekers. Posting open positions is FREE! It's an ideal way to get the word out to a broad area and quickly meet your employment needs. Just call or email the position details, and we will take care of the rest!

MARKETING SERVICES

We will utilize marketing tools to promote and recruit for your positions, in order to provide qualified candidates, to you at **no cost!** In addition, we want to help you enhance your overall social media presence! Join our Facebook Group to find ways to optimize your social media and build your brand awareness!

Search @Social Media Resource Center

TYPES OF MARKETING

- Facebook
- Instagram
- LinkedIn
- YouTube
- Twitter
- Local Media
- Billboards
- Traditional
- Relationship
- Search Engine Optimization
- Word of Mouth
- WLIO "Job of the Week"
- Digital
- Email
- Video



INCUMBENT WORKER TRAINING



JOB TRAINEE REQUIREMENTS

Must be employed at least six months or more by the business.



EMPLOYER REQUIREMENTS

Operating in Allen County, and have full-time employees.

ALLOWABLE COSTS

Allowable costs must be directly related to training.

Costs may include:



- Tuition
- Curriculum development
- Instructor/trainer salaries
- Textbooks, manuals, training software, materials, and non-consumables

ON-THE-JOB TRAINING



YOU HIRE

The hiring decisions are yours. You select your own candidates, or we can do the recruiting for you.



YOU TRAIN

Training is tailored to your business needs and is not limited to specific job types. We can assist setting up a training plan that you organize and conduct at your workplace.



WE PAY

Participation is simple. You agree to hire, train and retain employees, and we reimburse you 50% of their wages, for up to 6 months.